

**No.G.12011/1/2021-PMD/PLG(RDB)**  
**GOVERNMENT OF MIZORAM**  
**PLANNING & PROGRAMME IMPLEMENTATION DEPARTMENT**

**Dated Aizawl, the 22<sup>nd</sup> November, 2021**

**OFFICE MEMORANDUM**

**Subject: Procedure for submission of proposals under Centrally Sponsored Schemes, Central Sector Schemes (CSS) and Loan Projects such as Externally Aided Projects (EAP), NABARD loans etc. for examination and recommendation.**

**References:**

- a. Government of Mizoram (Allocation of Business) Rules, 2019.
- b. Office Memorandum titled '*Procedure for submission and obtaining approval, fund allocation and expenditure sanction for Central and State developmental schemes, programmes and projects*' issued by Finance Department (Budget Branch) vide No. G.20012/1/2009-FBT/Pt-I dated 14.08.2019.

1. As per Point No. 1 & 2 of the Twenty-Eight Schedule of the Government of Mizoram (Allocation of Business) Rules, 2019, the businesses allocated to Planning & Programme Implementation Department (P&PI Dept.) include the following:

- a. *“Formulation of development policy and plan.*
- b. *Coordination, monitoring and evaluation of plan & other developmental schemes and projects including Centrally Sponsored Schemes, Central Sector Schemes”.*

2. Further, the above referred Office Memorandum (OM) dated 14.08.2019 issued by the Finance Department, Government of Mizoram has stated as under:

*“The merger of Plan and Non-Plan Head of Accounts and greater devolution under Finance Commission has bestowed the State Government with greater responsibility to Plan the State’s own developmental course. To this end, Planning & Programme Implementation Department as the nodal department for all development initiatives in Mizoram, should monitor and coordinate all the funds that flow into the State for developmental purposes”.*

This OM is in pursuance to the above roles allocated to the Planning & Programme Implementation Department, Government of Mizoram (P&PI Dept.).

3. It has been observed that Departments under the Government of Mizoram have been approaching P&PI Dept. to recommend allocation of State Matching Share (SMS) for CSS throughout the financial year on a case-to-case basis after the Departments themselves have already availed and implemented such CSS which carry with them the applicable SMS. This practice compels the Government to consider SMS liabilities created for the State without a consolidated assessment of the CSS themselves with regard to the development priorities of the Government and without having a macro view of the amount of SMS that would be required to be expended by the State during the financial year. The cumulative SMS liabilities for CSS put together have high financial implication with some having a funding pattern other than 90:10 (Central Share : State Share) due to which it has also become increasingly untenable to address these liabilities on a case-to-case basis. Therefore, a proper procedure is needed to be laid down to address this situation.

4. In view of the above and in pursuance to the above referred Rules and OM, a consolidated examination of all CSS including CSS without SMS requirement that are planned to be undertaken in the forthcoming next financial year shall be conducted in advance by P&PI Dept. in the ongoing financial year in order to analyse, plan, coordinate and monitor the funds that flow into the State for developmental purposes. This would also facilitate preparation of budgetary provision for CSS as well as SMS for the forthcoming financial year. Therefore, it is hereby instructed that; to avail any CSS, all Departments under Government of Mizoram shall first submit the proposal to P&PI Dept. for examination and recommendation in the manner provided below:

- 4.1. All Departments shall submit their proposal for availing any CSS in the forthcoming next financial year to P&PI Dept. on or before 31<sup>st</sup> December of the ongoing financial year.
- 4.2. All CSS proposals as mentioned above shall be submitted in the prescribed format (Annexure-I) along with a copy of the Annual Action Plan that is proposed to be submitted to the concerned Central Ministry by the State Department or placed before the respective State Level approving agency (such as SLEC, SLSC etc.) as the case may be.

- 4.3. For CSS wherein the allocation for Mizoram has not yet been communicated by the concerned Central Ministry by 31<sup>st</sup> December of the ongoing financial year, proposal as per the above points shall be submitted within the prescribed date based on the latest allocation made.
- 4.4. In case any Department fails to submit their proposal for CSS as per the above points within the prescribed date of 31<sup>st</sup> December of the ongoing financial year, proposals for CSS to be availed in the forthcoming next financial year can also be submitted after the prescribed date in the prescribed format (Annexure-I) to P&PI Dept. along with a copy of the proposed Annual Action Plan. The proposal received shall be examined wherein the availability of balance budgetary allocation for counterpart funding (SMS) would also be a criterion to be considered.
- 4.5. After obtaining the recommendation and comments of the P&PI Dept., the proposing Departments shall then approach the concerned Central Ministries or place the same before the respective State Level approving agency (such as SLEC, SLSC etc.) as the case may be for further necessary action. The copy of the final Plan of Action shall be submitted to P&PI Dept. within 5 days of finalization of the Plan.
- 4.6. Once the CSS is implemented and funds are released by the concerned Central Ministry, recommendation for budgetary allocation of SMS shall be sought from P&PI Dept. by submitting the proposal in the prescribed format (Annexure-II).
- 4.7. After due recommendation from P&PI Dept., budgetary allocation and expenditure sanction should be sought from the Finance Department, Government of Mizoram.

5. Further, Para 3 of the above referred OM dated 14.08.2019 on 'Loan Projects including Externally Aided Projects (EAP) & NABARD Loans etc.' states as under:

*"In order to enable coordination of major developmental projects in the State, Planning & Programme Implementation Department shall be consulted before approval of concept paper & action plan and allocation of State's contribution etc. for matters relating to Loan projects. Finance Department shall continue to be the Nodal Department for EAP."*

- 5.1. This has been mandated in order to have a more holistic view of developmental priorities, avoidance of duplication of projects and oversaturation in a few sectors. However, it has been observed that some project proposals for Loan Projects including Externally Aided

Projects (EAP), NABARD loans etc. have not being routed through P&PI Dept. as prescribed above.

- 5.2. In view of the above, it is hereby instructed that, henceforth, Project Proposals / Concept paper for Loan projects including EAP, NABARD loans etc. should mandatorily be submitted to P&PI Dept. which shall exercise due diligence for avoiding duplication of developmental initiatives, advice on revisions if required and/or vet for recommendation of the projects. Thereafter, concerned Departments may take necessary action and submit the proposal to Finance Department.

**Sd/- Dr. RENU SHARMA**  
**Chief Secretary,**  
**Government of Mizoram.**

**Memo No.G.12011/1/2021-PMD/PLG(RDB) : Dated Aizawl, the 22<sup>nd</sup> Nov., 2021**

Copy to: -

1. P.S. to Hon'ble Chief Minister, Mizoram.
2. P.S. to Speaker/Dy. Speaker/Minister/Minister of State.
3. P.S. to Vice Chairman, Mizoram State Planning Board.
4. Sr. P.P.S. to Chief Secretary, Government of Mizoram.
5. All Secretaries to the Government of Mizoram.
6. All Heads of Departments, Government of Mizoram.
7. Guard file.

**(LALMSAWMA PACHUAU)**  
**Secretary to the Government of Mizoram,**  
**Planning & Programme Implementation Dept.**

## ANNEXURE-I

### FORMAT FOR SUBMISSION OF CSS PROPOSED TO BE IMPLEMENTED DURING FINANCIAL YEAR \_\_\_\_\_

S.No	Implementing Department	Name of the CSS in full	Concerned Ministry under Gol	Funding Pattern (Central Share: State Share)	Central Share (Rs. in lakhs)	State Share (Rs. in lakhs)	First year of availing the CSS	No. of years the CSS has been availed	Districts in which the CSS is to be implemented	Whether recommendation of State Level Committee is required for implementation of the CSS (Y/N)
1	2	3	4	5	6	7	8	9	10	11

**\*Note: Kindly attach a copy of the Annual Action Plan for each of the CSS proposed to be availed.**

## ANNEXURE - II : PROPOSAL FOR STATE MATCHING SHARE

S.No	Particulars	Details				
1	Name of the Central Sponsored Scheme (CSS)					
2	Financial Year (FY) of the Scheme for which SMS for CSS is proposed					
3	Implementing Department					
4	Funding Ministry					
5	Pattern of Funding					
6	Total Approved Outlay for the FY concerned (Rs.)					
7	Total Central Share (Rs.)					
8	Total State Share (Rs.)					
9	Instalment-wise break-up of Central share already released and the corresponding SMS <u>excluding</u> the instalment for which the present SMS is proposed (Rs.)	S.No	Instalment No.	Date of release	Amount of Central Share (Rs.)	Corresponding SMS (Rs.)
10	Central share released for which the present SMS is proposed (Rs.)					
11	Order No. & Date of release of the Central Share for which the present SMS is proposed					
12	SMS proposed for the above Central Share released (Rs.)					
13	Components of work to be covered by the SMS proposed					
14	Specify the conditions specified in the scheme that are required to obtain subsequent instalments from the funding Ministry					
15	Additional Comments (including status of unspent central and state shares from previous years, if any)					

*(Note: Separate sheet duly marked as annexure can be provided if required)*