# Annexure-I

**[ENTRY FORM]**

**Business Plan** **for** **Leitlangpui Rahbi**

|  |  |
| --- | --- |
| 1. | Name of the Unit/Firm |
| 2. | Registration No. |
| 3. | Name of the Promoter/Owner |
| 4. | Address/Contact No/E-mail |
| 5. | Background of the promoter/owner |
| 6. | Brief Introduction of the proposal |
| 7 | Proposed location of the unit/firm |
| 8. | Proposed products/services |
| 9. | Market arrangement |
| 10. | Problems |
| 11. | Prospects |
| 12. | Asset Availability:- |
|  | (i) Land and building |
|  | (ii) Plant machinery |
|  | (iii) Other fixed assets |
|  | (iv) Total fixed assets |
| 13. | Asset Requirement:- |
|  | (i) Land and building |
|  | (ii) Plant machinery |
|  | (iii) Other fixed assets |
|  | (iv) Total fixed assets |
| 14. | Working Capital Requirement:- |
|  | (i) Raw materials |
|  | (ii) Man-power |
|  | (iii) Administrative expenses |
|  | (iv) Total working capital |
| 15. | Total Business Project Investment |
|  | (i) Total Project Cost (12+13+14) |
|  | (ii) Micro Start-up Grant portion (i.e. 50% of Total Project Cost or Rs.2.50 lakh, whichever is lower) |
|  | (iii) Owner’s contribution (i.e. equivalent to Micro Start-up Grant portion; Asset Availability at sl.12 can be shown as Owner’s contribution) |
| 16. | Sales realization |
| 17. | Profitability |
| 18. | Breakeven point |
| 19. | Return on sales |
| 20. | Return on investments |

# ANNEXURE-II

**Budget and Estimates (Grant Portion)**

**for**

**Micro Start-Up Capital**

**under**

**Leitlangpui Rahbi Scheme**

NAME OF GRANTEE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME OF PROJECT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  | | --- | | Sl. No. | | |  | | --- | | Item of Expenditure | | |  | | --- | | Quantity | | |  | | --- | | Amount | | |  | | --- | | Timeframe for expenditure\* | | |  | | --- | | Additional Remarks | |
| 1 | 2 | 3 | 4 | 5 | 6 |
|  |  |  |  |  |  |
| TOTAL: | | | | | |

(\*Timeframe for expenditure should indicate tentative month of planned purchase or the number of months from release of Grant when planned purchase is expected)