

GUIDELINES ON MEMBER OF LEGISLATIVE ASSEMBLY LOCAL AREA DEVELOPMENT SCHEME (MLALADS)

*(As amended vide Notification No.H.12020/1/2016-
PLG Dt. 15th July, 2019)*



*Planning & Programme Implementation Department
Government of Mizoram*

GUIDELINES ON MLALADS, GOVT. OF MIZORAM (as on 15.7.2019)

GOVERNMENT OF MIZORAM

PLANNING & PROGRAMME IMPLEMENTATION DEPARTMENT

AIZAWL: MIZORAM

**GUIDELINES ON MEMBER OF LEGISLATIVE
ASSEMBLY LOCAL AREA DEVELOPMENT
SCHEME (MLALADS)**

*(As amended vide Notification No.H.12020/1/2016-PLG
Dt. 15th July, 2019)*

1. OBJECTIVES OF THE SCHEME

- 1.1** Member of Legislative Assembly are approached by their constituents, quite often, for small works of capital nature to be done in their constituencies. Hence there have been demand made by Members of Legislative Assembly that they should be able to recommend works to be done in their constituencies. Considering these suggestions, detailed guidelines on the scheme, concepts, implementation and monitoring of MLALADS was made operational from 2005-06.
- 1.2** Under these scheme, each MLA will have the choice to suggest to the Deputy Commissioner works to the tune of fund earmarked by the Government from time to time, to be taken up in his/her constituency. On the basis of suggestions made by MLAs, priority will be given according to these guidelines.
- 1.3** MLAs can also recommend works outside their constituencies for construction of assets that are permissible in the guidelines for rehabilitation measures, in the event of natural calamity of rare severity in any part of the state.

2. SALIENT FEATURES OF THE SCHEME

2.1 Each MLA may give his choice of works along with the implementing Agencies to the concerned Deputy Commissioner at any point of time against the allocated fund for implementation by following the established procedures. Works under this scheme should be developmental in nature based on locally felt needs and should conform to the general pattern of programmes and projects of the State Plan Scheme operating within the District.

The following should not be selected for the implementing agency

:

- a) Private Individuals
- b) Political Parties
- c) Religious organisations.

2.2 The fund under MLALADS may be used for creation of durable assets which shall always be available for public use at large. The ownership of such assets created with MLALADS fund would vest in the Government. The sale/transfer/disposal of assets created out of this Fund shall not be undertaken without prior permission from the Government.

2.3 The works under this scheme should primarily be assets creation works and purchase of inventory and equipment strictly of public utility as certified by the concerned MLA.

2.4 An illustrative list of works that may be taken up under the scheme is appended at the Annexure – I. A list of works which shall not be allowed under the scheme is also appended at Annexure-II

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- 2.5 The site selected for execution of works by the MLA should not be changed except with concurrence of the MLA himself.
- 2.6 The technical and administrative sanctions of the works under this schemes should be accorded by following departmental procedures in the State.
- 2.7 When a new MLA is elected upon vacating a seat by a previous MLA due to termination, resignation, etc. the new MLA will not changed any scheme already recommended by the earlier MLA and sanctioned by the sanctioning authority before the new MLA assumed office.
- 2.8 If any person ceases to be a MLA due to resignation, termination or otherwise the new MLA of the constituency will be entitled to the balance amount of the fund remaining unsanctioned prior to the start of the tenure of the new MLA.

3. SANCTIONED & EXECUTION OF WORKS

- 3.1 In identifying and selecting works and giving administrative sanction for the same, the Deputy Commissioner should get the written concurrence of the MLA.
- 3.2 If the Deputy Commissioner is unable to ensure the consideration and taking up of any works in the list of works suggested by the MLA's in the forgoing manner, he/she should send a comprehensive report on the reasons, requirements etc. to the State Planning Department as early as possible, and the State Planning Department would examine this report and take further appropriate action.

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- 3.3** The State Planning Department will be the nodal Department for implementation of this scheme. All schemes proposed to be undertaken should be furnished to the nodal Department.
- 3.4** The total fund earmarked for a financial year for each constituency shall be released to the concerned Deputy Commissioner immediately after the Vote on Accounts/Budget is passed or shall be released in two equal instalments at the disposal of the concerned Deputy commissioner. The first installment shall be released to the District Authority immediately after the Vote on Accounts/Budget is passed and the release of second installment would be considered by State Planning Department on the basis of information furnished regarding progress of utilization of fund and physical achievements in the format placed at Annexure-III.
- 3.4 (a)** The fund so released shall be kept in Savings Bank Account by the respective Deputy Commissioner.
- 3.5** Fund for individual works should be promptly released. Release of funds should be arranged through the Administrative Authority available nearest to the work spot as per the choice of the MLA concerned so that implementing agencies have the quickest feasible access to decentralized authority.

In case of high material cost components and if the concerned Deputy Commissioner, in consultation with the concerned MLA, is satisfied an advance of 75% of the sanctioned amount for a particular work may be sanctioned as first installment to the implementing agency and the second installment may be released on production of Utilization Certificate on the first installment duly certified by the concerned MLA or the Supervising Officer concerned as in Annexure-IV.

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- 3.6 Implementing agency should display sign board in pink colour bearing name of MLA, year of construction, name of work, sanctioned amount and name of Implementing Agency as in Annexure -V.
- 3.7 The normal financial and audit procedure would apply to all actions taken under this scheme.

4. MONITORING ARRANGEMENT

- 4.1 For effective implementation of the works taken up under this scheme, the Deputy Commissioner/Sr. Officer of the Districts should visit at least 10 p.c. of these works every year. Similarly, it should be the responsibility of Planning Department to have spot verification of works taken up under this scheme so as to ascertain, through field visits, the implementation of works under this scheme are completed satisfactorily.
- 4.2 Monitoring formats have been enclosed at Annexure-III. The Deputy Commissioner should furnish the report regularly on quarterly basis not later than 15th of the month under report. Other issues relevant to this scheme would be decided by State Planning Department from time to time within the framework of the scheme.
- 4.3 The Principal Secretary/Secretary, Planning & Programme Implementation Department should conduct a meeting involving Deputy Commissioners and MLAs to assess the progress of works under this scheme at least twice in a year.
- 4.4 Utilisation of fund under this scheme be submitted to the State Planning Department at the end of every year as per FORM GFR 19A.

ANNEXURE – I

ILLUSTRATIVE LIST OF WORKS THAT CAN BE TAKEN UP UNDER MLALADS

The following is an illustrative list of works that may be taken up under scheme :-

- 1) Construction of Educational buildings
- 2) Providing drinking water to the people in the village, towns or cities, by digging tube wells or other works which may help in this respect.
- 3) Construction of village roads or approach roads.
- 4) Construction of common shelters for the old or handicapped.
- 5) Improvement of village ponds / springs.
- 6) Construction of irrigation canals.
- 7) Public reading rooms or study rooms or village library.
- 8) Creches and anganwadis.
- 9) Construction of public health care buildings, including family welfare sub – centres together with the ANM residential quarters.
- 10) Crematoriums / burial grounds.
- 11) Construction of public toilets and bathrooms.
- 12) Drains and gutters.
- 13) Footpaths, pathways and footbridges.
- 14) Construction of Steps.
- 15) Bus sheds/stop for public transport passengers.
- 16) Veterinary Aid Centres
- 17) Emergency works like landslides and landslip which could deter the life of the people.
- 18) Construction of Community Halls
- 19) Construction of Sports infrastructure

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- 20) Construction / Repair of dwelling Houses for the destitute family in exceptional cases.
- 21) Expenditure on private land at donated / negotiated amount for public purposes against approved schemes of the Government.
- 22) Assistance to health and educational Institutions in the form of GIA
- 23) Providing material and equipments such as hearing aid, wheelchair etc. to Persons with Disabilities (PwDs) as Certified by the concerned MLA.

ANNEXURE – II

LIST OF WORK NOT PERMISSIBLE UNDER MLALADS:

The following list of works, in particular, shall not be allowed under this scheme:

- 1) Works belonging to organizations, trusts, registered societies, private schools or co – operative institution engaged in commercial activities and for profit making activities.
- 2) Grants (except for Health & Education) and Loans
- 3) Acquisition of land or any compensation for land acquired
- 4) Assets for individual benefit, except those which are part of approved schemes.
- 5) Places for religious worship.

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ANNEXURE – III

**FORMAT FOR QUARTERLY PROGRESS REPORT ON
MLALADS**

QUARTER ENDING _____

1. Name of District :
2. Name of No. of Constituency :
3. Name of MLA :
4. Physical performance :

(Rupees in lakh)

Legislative Assembly	Works Recommended		Works Sanctioned		Works completed		Works not completed	
	No.	Cost	No.	Cost	No.	Cost	No.	Cost

5th

6th

7th

So

On

5. Fund received for the constituency (Rs. In lakh)

- a) Balance of fund = Rs.
- b) Fund received during the year = Rs.
- c) Amount of Interest Accrued = Rs.
- d) Total {a+b+c} = Rs.
- e) Total cost of works sanctioned = Rs.
- f) Total cost of works unsanctioned (d – c) = Rs.
- g) Actual Expenditure = Rs.
- h) Total fund available with the District Administration [d – e] = Rs.

*Signature of
Deputy Commissioner*

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ANNEXURE – IV

FORM OF UTILIZATION CERTIFICATE

1. Name of work : _____
2. Sanction No. with Amount : _____
3. Amount drawn as 1st Installment : _____

Certified that the amount drawn as 1st Installment of Rs. _____ (Rupees _____) only has been utilized for the purpose of _____ for which it was sanctioned.

Signature : _____
Name : _____
Designation : _____

COUNTERSIGNED

I hereby certified that the above Utilization Certificate is found correct and the 2nd installment may be released.

Date _____ SIGNATURE: _____
NAME OF MLA: _____

OR

NAME OF SUPPERVISING OFFICER _____

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ANNEXURE – V

FORMAT OF SIGN BOARD OF MLALADS

MLALADS	
Name of MLA	:
Year of Construction	:
Name of Work	:
Sanction Amount	:
Implementing Agency	: